

MANSFIELD TOWNSHIP COMMITTEE MEETING

February 10, 2016

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Clancy made a motion to approve the minutes from regular meeting held on January 27, 2016, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

Mrs. Korczukowski made a motion to approve the minutes from the Executive Sessions held during 2015 and January 2016, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

BILL LIST:

Mr. Clancy made a motion to approve the bill list, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

CLERKS REPORT:

Mr. Clancy made a motion to approve the Relief Application for Thomas Jackson, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

Mr. Clancy made a motion to authorize the application for Tri County to hold 50/50's on 3/20,4/16, 7/23, 11/5, 12/11, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

Mr. Clancy made a motion to authorize the application for Tri County for a prize drawing to be held on 4/16, 7/23, and 11/5, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

Mr. Watters made a motion to authorize the application for St Theodore's Church 50/50, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

FINANCE REPORT:

Mr. Daniel stated that he and Mr. Coppola are working to complete 2015 and should be completed shortly.

Mr. Daniel stated that he would like to schedule a meeting to discuss budget numbers.

The Township Committee agreed to hold a special meeting for the budget on February 29 at 6pm.

Mr. Daniel stated that there is a capital budget resolution for computer software which would be for the Edmunds.

EMPLOYEES REPORTS:

Mrs. Fascenelli stated that she had nothing to report.

PUBLIC PORTION:

Ms. Griggs thanked the Township Committee and Ms. Hrebenak for the Executive Session minutes being incorporated tonight and incorporating the executive session minutes from 2016.

Ms. Griggs asked about the Codification Updates how they are reported to the codification company and when they would be incorporated into the code.

Ms. Hrebenak stated that they are submitted to the Codification Company and they will be incorporating them into the minutes.

Ms. Griggs asked about what was being done for the requests from the Emergency Squad.

Mr. Clancy and Mrs. Kocher explained that last year we were very close to being over the amount that we can contribute and we are going to look into what we can do for this year.

ORDINANCE:

Mayor Kocher opened the floor for public comment; seeing that there was none the public comment period was closed.

ORDINANCE NUMBER CA – 2016-01
AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN
COUNTY, NEW JERSEY, APPROPRIATING \$13,616.44 FOR THE
ACQUISITION AND THE INSTALLATION OF CARPET IN THE UPPER
LEVEL OF THE TOWNSHIP ADMINISTRATIVE BUILDING.

WHEREAS, there is a need for new wall to wall carpet in the upper level of the Township Administrative Building due to normal wear and tear;

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

- The amount of \$ 13,616.44 is hereby appropriated from a reserve for improvements to municipal property in the general capital fund.
- There is no debt incurred by this Ordinance.
- This ordinance shall take effect immediately after final passage, approval and publication as provided by law.

Mr. Clancy made a motion to approve the passage of CA 2016-01 and requested that the results be advertised, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

Mayor Kocher opened the floor for public comment; seeing that there were none the public comment portion was closed.

ORDINANCE # 2016-01

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES FOR CERTAIN EMPLOYEES
OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES**

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1. The salaries per annum of rates of compensation of the following employees of the Township of Mansfield are determined to be as follows:

POSITION	SALARY RANGE	
Judge	\$33,817 -	\$94,500
Court Administrator	\$43,479 -	\$82,000
Deputy Court Administrator	\$25,000 -	\$60,550
Police Secretary	\$22,000 -	\$40,750

Mr. Watters made a motion to approve the passage of Ordinance 2016-01, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher
Nays: None
Absent: None
Abstain: None

Mr. Clancy made a motion to enter into Executive Session at 8:04pm, which was seconded by Mr. Misertino.

Return from Executive Session 8:38pm.

Roll Call: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Ms. Campbell, Esq. stated that during Executive Session the Committee discussed a Contractual Matter dealing with the Salt Shed, and a personnel matter pertaining to a RICE notice copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

RESOLUTION:

**RESOLUTION # 2016-38
TO AUTHORIZE AND APPROVE SALARIES AND WAGES FOR CERTAIN EMPLOYEES**

WHEREAS, Ordinance Numbers 2015-1 & 2016-01 establishes the salaries and wages for the employees of the Township of Mansfield, County of Warren,

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren that the following named employees shall be compensated for the year 2016, unless otherwise noted, in the amount as designated below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Jerilynn Harris	Court Administrator	\$ 78,330.02
Vera Hart	Deputy Court Administrator	\$ 58,495.62

Lisa Rudd	Deputy Court Administrator	\$ 45,013.95
Rosemarie Hoover	Violations Clerk	\$ 16.72/Hr.
Illena Raffaele	Violations Clerk	\$ 13.00/Hr.
John Palmer	Judge	\$ 91,049.72
Patricia Mannon	Court Security	\$ 115.00/Session
Glenn Hawkswell	Court Security	\$ 115.00/Session
Steven Dunbar	Public Defender	\$ 150.00/Case
Jennifer Toth	Public Defender	\$ 200.00/Case
Roger Skoog	Municipal Prosecutor	\$ 24,500.00
Jerilynn Harris	Call-Outs	\$ 55.00/Call Out
Vera Hart	Call-Outs	\$ 55.00/Call Out
Lisa Rudd	Call-Outs	\$ 55.00/Call Out
Michael Madonna	Patrolman	\$ 60,500.00
Michael Citarelli	Patrolman	\$ 71,500.00 18-Jan-31-Dec
Joan Kries	Police Secretary	\$ 38,412.02
Charles Daniel	Chief Financial Officer	\$ 72,500.00

Mr. Misertino made a motion to approve Resolution 2016-38, which was seconded by Mr. Clancy.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2016 – 39
TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, The Township of Mansfield, County of Warren, State of New Jersey, desires to constitute the 2014 Temporary Capital Budget of said municipality by inserting therein, computer software purchase.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

- The 2016 Temporary Capital Budget of the Township of Mansfield, County of Warren, State of New Jersey is hereby constituted by the adoption of a schedule to read as follows:

PROJECT	EST. COST	BUDGET APPROPRIATION
Computer Software Purchase	\$15,000.00	\$15,000.00

Mr. Clancy made a motion to approve the passage of Resolution 2016-39, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

Township of Mansfield, Warren County
New Jersey

RESOLUTION 2016-40

WHEREAS, the New Jersey Department of Transportation (NJDOT) recently completed a speed limit investigation on Route 57 in the Township of Mansfield; and

WHEREAS, NJDOT speed check data revealed 85th percentile speed values which support a speed limit reduction in the zone along Route 57 from 40 mph to 35 mph (approximate mile post 19.41 to 19.88); and

WHEREAS, the Township of Mansfield concurs with the NJDOT that the following speed limit change should be amended and signage should be changed along Route 57:

Zone 1: 50 MPH between the Township of Washington corporate line and 300 feet west of Komar Road (MP 12.67 to 13.80)

Zone 2: 45 MPH between 300 feet west of Komar Road and 1,465 feet west of Old Turnpike Road (MP 13.80 to 15.56)

Zone 3: 50 MPH between 1,465 feet west of Old Turnpike Road and Hazen Road (MP 15.56 to 18.60)

Zone 4: 40 MPH between Hazen Road and 300 feet west of Brantwood Terrace (MP 18.60 to 18.85)

Zone 5: 35 MPH between 300 feet west of Brantwood Terrace and the Mansfield Township-Town of Hackettstown corporate line (MP 18.85 to 20.54)

Mr. Watters made a motion to approve the passage of Resolution 2016-40, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

2016-41

A RESOLUTION OF THE *TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD* AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

February 10, 2016

WHEREAS, the *Township of Mansfield* has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the *Township of Mansfield* intends to utilize the online auction services of *GovDeals* located at www.govdeals.com; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9,

NOW, THEREFORE, BE IT RESOLVED by the *Township of Mansfield* Committee of the *Township of Mansfield* in the County of Warren, State of New Jersey, that the *Township of Mansfield* is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled www.govdeals.com/mansfieldtownship; and be it further

RESOLVED, that the terms and conditions of the agreement entered into between *GovDeals* and the *Township of Mansfield* are available at www.govdeals.com and in the *Township of Mansfield, Warren County* Clerk's office; and be it further

RESOLVED, that all bidders must preregister with *GovDeals* at www.govdeals.com/register; and be it further

RESOLVED, that a certified copy of the within Resolution is on file with the *Township of Mansfield* Clerk.

Schedule A

2005 Ford Expedition	Vin#	1FMPU16535LA78284
2003 Ford Crown Victoria	Vin#	2FABP71W83X201965
2011 Ford Crown Victoria	Vin#	2FABP7BV4BX114406

Mr. Watters made a motion to approve the passage of Resolution 2016-41, which was seconded by Mr. Clancy.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2016-42

A RESOLUTION TO PROVIDE FOR AND DETERMINE THE HOURLY WAGE FOR TOWNSHIP EMPLOYEES

BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

The hourly wage for the following employees is as follows:

Part-Time Laborer/Snow Plow Driver	Joe Farino	\$ 20.00 Per Hour
Part-Time Laborer/Snow Plow Driver	Brian Bartiromo	\$ 20.00 Per Hour
Part-Time Laborer/Snow Plow Driver	Jose Pareoles	\$20.00 Per Hour
Part- Time Laborer/Snow Plow Driver	Thomas Maxcy	\$20.00 Per Hour
Part- Time Laborer/Snow Plow Driver	Pete Appleby	\$20.00 Per Hour
Part- Time Laborer/Snow Plow Driver	Brandon Widenor	\$20.00 Per Hour

Mr. Misertino made a motion to approve Resolution 2016-42, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Misertino stated that he will be giving a speech to the 5th graders from the LEED program.

Mr. Watters had nothing to report.

Mr. Clancy had nothing to report.

Mrs. Korczukowski had nothing to report.

Mayor Kocher stated that the EDAC committee is almost ready to be established.

Mrs. Korczukowski made a motion to send the RICE notice to the person that was mentioned in Executive session, which was seconded by Mr. Clancy.

Mr. Clancy made a motion to have the outside outlet installed at the police department in the amount of \$236, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mr. Clancy, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: None

Abstain: None

Mrs. Korczukowski made a motion to adjourn at 8:51 which was carried by all.